

**MINUTES OF THE
BOARD OF DIRECTORS OF
HOOD RIVER WATERSHED GROUP**

The Board of Directors met on September 27th, 2022.

The meeting was held via Zoom.

The meeting was called by the Board of Directors.

The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail.

The directors present for the meeting were Chuck Gehling, Ryan Gerstenberger, Les Perkins, Sam Doak, and Greg Short.

Chuti Fiedler was absent for the meeting.

The other persons present at the meeting were Cindy Thieman, executive director of the Hood River Watershed Group.

A quorum was present because there are currently six directors on the Board and five of them were present at this meeting.

Chuck Gehling, Board Chair, called the meeting to order at 4:00 pm.

- I. Board Training #2 with Center for Nonprofit Law (recorded)
- II. August meeting minutes
 - a. Les moved, Ryan seconded, and the board resolved to adopt the August meeting minutes.
- III. Ratification of electronic votes between board meetings

The board confirmed the following decisions made via email since the last board meeting:

 - a. Resolved to accept the bid from Wolf Water Resources for the engineering design of the Tony Creek Fish Passage project based on the recommendation of the review committee, comprised of representatives from HRWG, Confederated Tribes of the Warm Springs, and Bonneville Power Administration. Proposed August 30; Votes received by August 31. All six directors voted to accept the bid.
 - b. Resolved to change original contract indemnity clause to the one proposed by Wolf Water Resources, which limits their liability to acts and omissions caused by Wolf Water Resources. Proposed August 31; Votes received by September 5. All six directors voted to accept the proposed indemnity clause.
- IV. Financials - review statement of activity, feedback on future report types, discuss procedure for treasurer review of financials
 - a. Cindy reviewed the statement of activity and statement of financial position with the board.
 - b. Chuck asked about "compensated absences" in the check from the SWCD, which Cindy explained is unused sick and vacation time for her and Alix.

- c. Chuck asked about how unrestricted funds are represented. Cindy explained that there is a class for unrestricted funds, and that she is working with the bookkeeper to determine how these funds are sorted. Sam noted that there should be unrestricted funds listed in the statement that aren't currently (donations, indirect funds, etc.).
- d. Cindy asked the board for feedback on future financial report types. Sam noted that it is helpful to receive the detailed statement, but it does not need to be reviewed during meetings.
- e. The board discussed whether to review financials every month. Les and Sam thought monthly review was not necessary and preferred a more thorough review every quarter. The board agreed that the financial statements would be sent to the board each month, but a full review during the board meeting would happen quarterly.
- f. The board discussed the procedure for treasurer review of financials. Les agreed to review financials each month prior to the board meeting.

V. Organizational updates (below)

- a. No comments or questions.

VI. Annual celebration agenda

- a. The board discussed an agenda for the Annual Celebration. Cindy gave an overview of the proposed agenda, including an introduction from Cindy (6:30pm), dinner, the presentation from Meta (7:00pm), and a few words from Rudy Kellner of pFriem.
- b. The board agreed that a 20-minute presentation from Meta Loftsgaarden, Mt. Hood Forest Supervisor, followed by Q&A, would be an ideal timeframe. Meta will talk about HRWG collaboration and partnership.
- c. Sam suggested marketing the event as the "first" annual celebration.
- d. Greg suggested a small silent auction for future events.

VII. Staff updates

- a. Cindy noted that she and Alix can prepare written staff reports for future meetings. The board thought that work highlights were sufficient and a full-page staff report was not necessary.

VIII. Director updates

- a. Chuck shared that he has been doing some work on Indian Creek and saw a few Chinook redds on Dog River.
- b. Greg shared that he went fishing in Alaska but noted the fishing here on the Columbia has been better than in Alaska at the time.
- c. Ryan shared that CTWS has hired a new monitoring & evaluation biologist. The final tally for spawning surveys will come in at the end of the month, but it's likely a record year. Spawning at the hatchery is complete.
- d. Les shared that FID is preparing for annual shutdown. They will be draining all of their lines down to nothing prior to a Penstock inspection. FID will likely be accelerating their piping plans to take advantage of PL566 funding, potentially in 2024.

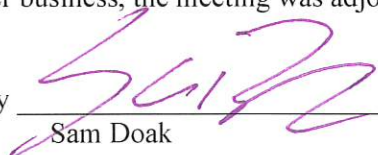
- IX. Hearing of visitors
- a. None.
- X. Upcoming funding opportunities & applications
- a. OWEB drought relief (Sept. 29) - EFID sublateral piping & telemetry (EFID is applicant)
 - b. OWEB restoration (Oct. 31) - Tony Cr fish passage implementation
 - c. OWEB technical assistance grant (TA-2) (Oct. 31) - Restoration/Conservation Effectiveness monitoring plan development
 - d. OWEB technical assistance (TA-1) (Oct. 31) - Baldwin Cr restoration feasibility study
 - e. OWRD feasibility studies (Nov.) - EFID sediment settling feasibility study to match BOR award (EFID is applicant)
- XI. Upcoming meetings & events
- a. October 25: Board meeting 4:00 to 6:00
 - b. October 26: Annual Celebration at Pfriem 6:00 to 8:30
 - c. November 22: Board meeting 5:00 to 6:30; HRWG public presentation 6:45 to 7:45

Organizational updates

- 501(c)(3) incorporation updates: Oregon Department of Justice charitable organization registration not complete, application to IRS for 501(c)(3): provided information to CNPL; we will review the completed application at our October board meeting
- Received BIN registration from Oregon Department of Treasury
- ACH direct deposit authorization complete
- Office sub-sublease agreement still under review by OSU
- Employment start-up: Purchased Clicktime subscription and entered programs, projects, and tasks: with Clicktime I can generate billing reports for grants, annual reports of staff time spent by program, and workers compensation codes (i.e., office, offsite, field)
- Board development committee: first meeting scheduled for September 29, members include Chuck Gehling, Greg Short, Gary Asbridge, & Megan Saunders; staff lead: Cindy Thieman

There being no further business, the meeting was adjourned at 6:07pm.

Signature of Secretary


Sam Doak

Date:

10/25/2022